

**ST. DENNIS CATHOLIC CHURCH
HALL RENTAL
RULES AND REGULATIONS**

The term "HALL" includes the Main Hall, Kitchen and Serving Area ONLY, unless otherwise specified on the Hall Rental Agreement.

RULES AND REGULATIONS FOR RENTALS

1. FULL PAYMENT FOR RENTAL AND **\$250** SECURITY DEPOSIT IS DUE ONE WEEK BEFORE EVENT IN CASH OR CERTIFIED CHECK.
2. USE OF THE HALL SHALL BE FOR A PERIOD OF FOUR HOURS, UNLESS OTHERWISE SET FORTH IN THE ATTACHED AGREEMENT.
3. DECORATORS, BAND, OR CATERERS MAY USE FACILITIES A TOTAL OF FIVE HOURS IN ADVANCE OF THE FUNCTION EITHER ON DAY OF FUNCTION OR AS OTHERWISE AGREED IN ADVANCE.
4. NO LINENS ARE INCLUDED.
5. ALL PARISH EQUIPMENT MUST BE LEFT CLEAN WHEN USING THE KITCHEN.
6. PERSONS RENTING HALL WILL BE RESPONSIBLE FOR:
 - A. Providing all food and beverages.
 - B. The conduct of guests, visitors and occupants.
 - C. Any breakage or damage done to hall or property
 - D. Observing all Maryland liquor and other laws.
7. THE PARKING LOT IS AVAILABLE WITH CONSIDERATION FOR THE MASS SCHEDULE WHICH IS SATURDAY AT 4:00 PM (summer only) AND SUNDAY AT 8:00 AM, AND 11AM. IT IS EXPECTED THAT THE PARKING LOT BE KEPT CLEAN AND FREE OF BOTTLES AND TRASH. IF NOT OBSERVED, A FEE WILL BE DEDUCTED FROM SECURITY DEPOSIT.
8. ST. DENNIS WILL NOT BE RESPONSIBLE FOR ARTICLES LOST OR STOLEN OR ANY INJURY INCURRED. **" THE RENTER SHALL HOLD HARMLESS ST. DENNIS CATHOLIC CHURCH FOR ANY DAMAGES OR LIABILITY."**
9. **THE RENTER MUST OBTAIN A LIABILITY INSURANCE. THIS CAN BE A RIDER ON THEIR HOMEOWNER POLICY OR A SEPARATE EVEN POLICY. A COPY OF THIS MUST BE PRESENTED TO PARISH OFFICE ONE WEEK BEFORE EVENT.**
10. **CATERERS MUST PROVIDE A COPY OF THEIR COMPANY'S INSURANCE.**

These rules and regulations are incorporated into and made a part of the Hall Rental agreement to which these Rules are attached.

Contact for hall rentals:

**PARISH OFFICE
410-648-5145
email: stdennischurch@aol.com
OPEN MON. THRU FRI. 9:00AM TO 3:00PM.**

Revised. December 2019